

TRANSPORTATION GUIDELINES

Professionally hired transportation is the most desirable method to be utilized for any trip and whenever possible, this mode of transportation should be provided. The use of private passenger vehicles should be avoided, if possible. If a private passenger vehicle must be used, then the following information must be faxed to Cari at (208) 342-1571 by Feb. 19 and kept on file by the parish coordinator of youth ministry. The driver must certify this information.

11-15 passenger vans are NOT allowed per diocesan policy

- 1 The driver must be 21 years of age or older.
- 2 The driver must have a valid, non-probationary driver's license and no physical disability that could in any way impair his/her ability to drive the vehicle safely.
- 3 The vehicle must have a valid and current registration and valid and current license plates.
- 4 The vehicle must be insured for the following minimum limits: \$100,000 per person/\$300,000 per occurrence. \$100,000 combined single limit is acceptable.
- 5 Copies of VALID DRIVER'S LICENSE and INSURANCE must be supplied to the Diocese for Diocesan events and to the Parish for parish events.
- 6 Youth need to be assigned to one vehicle for transportation to and from the event. Please fill out list below.

Driver Name: _____	Age: _____
Passengers: _____	Age: _____
_____	Age: _____
_____	Age: _____
_____	Age: _____
_____	Age: _____
_____	Age: _____
_____	Age: _____

A signed **DRIVER INFORMATION SHEET** for each vehicle used must be submitted to the parish youth coordinator prior to the trip. The youth coordinator will fax this to the diocese.

Each driver and/or chaperone should be given itinerary including the route(s) to be followed and a summary of his/her responsibilities.

***--This form should be faxed to Cari at (208) 342-1571 at least a week prior to the event
or driver may not be authorized to drive.***

A copy should be kept on file by the parish coordinator of youth ministry.--